

## TEAM IQAC ACTION TAKEN REPORT- COMM/IQAC(T)/13

(Based on the action items listed at the previous meeting held on 29/07/2022 from 12:30 pm-1:00 pm at IQAC Room, First Floor, PG Centre)

Action No.	Action item description	Action by	Description	Target date	Status
COMM/IQAC(T)/13_2	Streamlining of MoUs	Office and Team IQAC	Instruction regarding the documentation of the MoUs have been passed to the faculty	1 <sup>st</sup> week of August	Closed
COMM/IQAC(T)/13_3	Celebrating Azadi ka Amrit Mahotsav	Team IQAC & IQAC Department Coordinators	The programme was organized and conducted successfully	17 <sup>th</sup> August 2022	Closed
COMM/IQAC(T)/13_4	Data for application for FIST funding	Team IQAC	Required data for applying for the FIST funding was provided by IQAC to the department of IT	3 <sup>rd</sup> week of August	Closed
COMM/IQAC(T)/13_5	AKHES survey	Team IQAC	The survey was submitted on 29 <sup>th</sup> August	4 <sup>th</sup> week of August	Closed
COMM/IQAC(T)/13_6	Annual Calendar of commemorative days	Team IQAC	Annual calendar released	1 <sup>st</sup> week of August	Closed
COMM/IQAC(T)/13_7	Strategic Plan 2022-27	Team IQAC	Strategic Plan submitted to Director for review	2 <sup>nd</sup> week of August	Closed
COMM/IQAC(T)/13_8	Pending audit	Team IQAC	Pending audits completed	1 <sup>st</sup> week of August	Closed

<b>Prepared By: Dr. Susan Dominic</b>	<b>Prepared Date: 31-08-2022</b>	<b>Reviewed By: Ms. Liza Annie Joseph</b>
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